



“We Fit Your Life”

Return Authorization Procedure

All products requesting a return authorization number must qualify the following guidelines:

- Machine must have been serviced three times for the same issue within 1 year from purchase date.
- Must have proof of part(s) shipment(s).
- Must have proof of Service authorization number(s).
- Unless it has been previously approved by our service department.

Whenever a return authorization is needed for one of our products, a return authorization form must be filled out by the party requesting the return and either faxed to (760) 599-4554 or emailed to service@lifecorefitness.com. Once the form is received, it will be reviewed and approved or denied. If approved through LifeCore’s service department, a return authorization number will be issued and will be faxed or emailed to the LifeCore Dealer. Please follow the procedures below when shipping a product back.

NOTE:

Machines that are not returned in boxes, or do not have an approved return authorization number will not be accepted and the shipping party will be held liable for freight charges and or damage to machine part(s) due to not following our procedure.

Instructions to return your item(s):

- 1) Please properly repackage item(s) to the best of your ability into the old packaging or substituted packaging. Make sure that everything is secured to the best of your ability, and then seal the box with tape so no tampering occurs while in transit
- 2) Place the box on a pallet so that it can properly be handled. Make sure to secure the box to the pallet with strapping.
- 3) Write on the box the approved authorization number so that LifeCore Fitness warehouse can properly accept the package.
- 4) Once steps 1-3 are complete or you should have any additional questions, please call LifeCore Fitness shipping department, 888-815-5559 or email: shipping@lifecorefitness.com, to arrange for RA pick-up.

LifeCore Fitness Inc.: 2575 Pioneer Ave. Suite 101 Vista, CA 92081
Phone: 760-599-4555 Toll Free: 888-815-5559 Fax: 760-599-4554
Email: Service@lifecorefitness.com

Return Authorization Request Form

RA#: _____



Return Shipping Instructions:

LifeCore Fitness Inc.
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Phone: 760-599-4555
Toll Free: 888-815-5559 Fax: 760-599-4554
Email: Service@lifecorefitness.com

*Returned items must be boxed and palletized with the RA# labeled on the outside of package. All Return items must be accompanied with an approved return authorization #.

<i>Dealer Information</i>		
Dealer Name:		
Contact:		
Address:		
City, State, Zip:		
Phone:	Fax:	
Email:		
<i>Customer/Pick-up Information</i>		
Customer Name:		
Address:		
City, State, Zip:		
Phone:	Fax:	
Email:		
<i>Equipment Information</i>		
Model:		
Serial#:	Date of Purchase:	
PO#:	Invoice#:	
<input type="checkbox"/> Return	<input type="checkbox"/> Destroy in Field	<input type="checkbox"/> Credit
Reason for Return:		
Service Performed/Parts Replaced:		
<i>LifeCore Use Only</i>		
Date Received:	Date Inspected:	
Replacement Invoice:	Original Invoice	
Credit Invoice	Original Purchase \$	